

JOBS VICTORIA SERVICES AIM TO

- Increase employment and economic inclusion of Victorians who have barriers in securing long-term employment.
- Build the work-readiness and resilience of jobseekers to gain and sustain work that meets their needs.
- Deliver benefits to jobseekers, their families and communities through increased social and economic engagement.
- Complement and address gaps in existing services and systems.

Migrant Information Centre
(Eastern Melbourne)
is supported by Jobs Victoria, helping
Victoria get back to work.



CONTACT US

Box Hill Office

Suite 2, Town Hall Hub
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Phone: 03 9285 4888

Ringwood Office

18 Bond Street
Ringwood VIC 3134
Phone: 03 9870 1351

All offices are open

- 9am to 5pm
- Monday to Friday

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The MIC acknowledges the traditional owners and custodians of the land in which we work, the Wurundjeri people of the Kulin Nation. We pay our respects to their Elders past, present and emerging.

MIC values and includes people of all backgrounds, genders, sexualities, cultures, bodies and abilities.



MIGRANT INFORMATION CENTRE
eastern melbourne

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(Eastern Melbourne)

JOBS VICTORIA MENTOR EMPLOYMENT SERVICE



A service for people from culturally and linguistically diverse backgrounds seeking support to connect with employment opportunities

MIC JOBS VICTORIA MENTORS CAN ASSIST YOU WITH:

- Resume & Cover Letter writing
- Job Searching
- Online Job Applications
- Job Interview Practice & Communication Skills
- Linking you to Skills & Jobs Centres
- Education Pathways (vocational training including TAFEs; English language, literacy/numeracy support)
- Helping you learn about Australian workplace culture
- Ongoing post-employment support
- Addressing your non-vocational needs and helping you engage with different supports where required including legal, housing, healthcare and transport etc.

We can support you IF YOU ARE

A Victorian resident from a CALD background

And

- Australian Citizen
- or
- Permanent Resident
- or
- Temporary visa holder with work rights

And

- Unemployed or
- At risk of long-term unemployment
- or
- Work less than 12 hours per week

And

Live in the Eastern Metropolitan Region of Melbourne (Boroondara, Knox, Manningham, Maroondah, Monash, Whitehorse or Yarra Ranges)

NEED SUPPORT LOOKING FOR WORK? OUR SERVICES

MIC is a Jobs Victoria Partner. The MIC Jobs Victoria Mentor program provides personalised employment support to long-term unemployed jobseekers and people at risk of being long-term unemployed.

The service includes Jobs Victoria mentors who work with jobseekers to get them work-ready and connect them to jobs.

Jobs Victoria mentors also engage and work with local employers to match them to suitable job candidates.

Our services are free and confidential

If our staff do not speak your language we will always use an Interpreter.

If you are deaf, or have a hearing impairment or speech impairment, contact us through the National Relay Service

TTY: 133 677

Speak & Listen: 1300 555 727



Interpreter